

First Congregational-UCC-Governing Board
Meeting Minutes
July 12, 2016

I. Opening Prayer/Call to Order

Pastor Donald Morgan gave the opening prayer. Carrie Shalters called to order the regular meeting of the First Congregational-UCC Governing Board at 7:00pm on Tuesday, July 12, 2016 at the church.

II. Roll Call

The following persons were present: Carrie Shalters, Kara Sherman, Barry Miller, Pastor Don, and Barbara Chambers

III. Approval of minutes from last meeting

No meeting was held in June. Barry motioned to approve the minutes from the May meeting and Carrie seconded. The minutes were approved.

IV. Financial Secretary's and Treasurer's Reports

Reports from April/May/June were presented and reviewed. The Financial Secretary will be issuing quarterly giving statements. Barry asked about Pay Pal deposits on the Financial Secretary's Report. We have the capability to receive contributions through Pay Pal. Barry suggested that it might be good to share this information again through our newsletter and Facebook. The Treasurer reported low receipts in June as well as end-of-quarter expenses, resulting in the need to transfer money from investment accounts. The Reports were accepted.

V. Open Items

Signatories on Treasurer's Account: In addition to Barbara Chambers (Treasurer) and Carrie Shalters (Moderator), Tom Carder and Lynn Adams are currently listed as signatories on the account. It is advisable to keep signatories at a minimum. Barry motioned to remove Tom Carder and Lynn Adams as signatories on the Treasurer's account. Kara Sherman seconded and the motion carried.

Newsletter/Pastor's Weekly Note: The Newsletter and Notes from the Pastor have been intermittent recently, and it would be good to have more regular communications with our members and friends. Discussion of ways to accomplish this resulted in several ideas. Pastor will resume his Weekly Note, and Carrie will talk to some folks about publishing the Newsletter monthly.

Financial Audit: It is advisable to have our accounts audited regularly, and it hasn't been done in several years. Leo Smith has performed this in the past, and it was suggested that Barry Miller might assist him. Carrie will contact Leo about an audit to be done in the fall.

Fundraising Activities: We need to augment our income in order to minimize withdrawals from our investment account. Several ideas were discussed: another shrimp boil dinner, some sort of regular dinner/suppers, table at the August 27 Red Oak Craft Festival, the September 17-18 SW Iowa Art Tour (serve food/ refreshment), Sweetheart Dinner in February, and others. We will solicit ideas from the congregation also. We decided to go ahead with the Shrimp Boil on August 20.

Facilities: *Roof Update* – Barb will meet the roofing contractor at the church either Thursday or Friday of this week. She is hopeful that this means we are close to having some work done.

Annual Boiler Inspection – Hartford Insurance performed their annual inspection prior to issuing our permit. They were satisfied that the clutter was cleaned up from the basement and that new lighting had been installed.

VI. Calendar

- ▶ Wednesdays July 13 & 27, 7pm at the church – Praying the Scripture
- ▶ Saturday July 30, 10am – Exploring Spirituality presentation at the church – Earth Based Spirituality/Wicca
- ▶ July 29-30 -- Crazy Days in Red Oak. We should submit a business-card size announcement of our Exploring Spirituality event for the Chamber's flyer.
- ▶ Sunday July 31 –Fifth Sunday Mission Sunday

With no other business, Carrie motioned to adjourn the meeting, and Barry seconded.

The next meeting is Sunday, August 7, after church.

Respectfully submitted

Barbara Chambers, Acting Secretary